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SOURCE

Gesetzblatt der Deutschen Demokratischen Republik, No 39, 1950.DIRECTIVE ON APPOINTMENTS, DUTIES OF JUNIOR MANAGEMENT
ASSISTANTS IN GDR PEOPLE-OWNED ENTERPRISES

The heavy commitments arising from the fulfillment and overfulfillment of the Economic Plan call for a steadily growing staff of executive personnel for people-owned enterprises and for the various federations of people-owned enterprises.

In order that the best representatives of the younger generation may be entrusted with responsible work in such enterprises, and in execution of Article 1 of the Law of 8 February 1950 on the Participation of Youth in the Reconstruction of the GDR (German Democratic Republic) and the Advancement of Youth in Schools, at Work, and in Sports and Recreational Activities (Legal Gazette, p 95), the following is ordered:

Article 1

For the purpose of training personnel for executive positions, all people-owned enterprises and federations of people-owned enterprises shall engage junior management assistants (Betriebsassistenten) for a probational period of not more than 6 months.

Article 2

Junior management assistants shall be assigned as follows:

1. In federations of people-owned enterprises, to the director general, the technical director, and the production manager.
2. In people-owned enterprises of Category I of the Bonus Decree of 12 August 1949 (Central Journal of Decrees, p 630), to the director and the various shop and branch managers.
3. In all other people-owned enterprises, to the superintendent.

- 1 -

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Article 3

Junior management assistants shall be selected from the ranks of activists among adult and youth workers, winners in the work contests held by the Free German Youth, skilled workers with organizational abilities, and graduates from industrial and vocational schools and institutes of technology.

Article 4

The junior management assistants shall be selected by the personnel offices of people-owned enterprises and of the federations of people-owned enterprises. People-owned enterprises shall submit their requests for junior management assistants to the personnel office of the appropriate federation of people-owned enterprises for a decision. The centrally administered federations of people-owned enterprises shall submit their requests to the personnel department of the proper division of the GDR Ministry of Industry, for decision; and federations of people-owned enterprises under land administration shall submit their proposals to the personnel department of the Ministry of Industry of the land concerned.

Article 5

Junior management assistants shall work in close cooperation with the executives of the federations of people-owned enterprises and of the people-owned enterprises to whom they have been assigned. They shall be instructed to all matters pertaining to their particular field and shall be directed to carry out responsible tasks. They shall participate in all conferences pertaining to their field of specialization and shall be entrusted with rendering reports on certain assignments.

Article 6

The duties of junior management assistants shall be laid down in a daily schedule by the executives to whom they are assigned. Such assignments shall not call for mechanical work outside the assistant's particular fields of activity.

Article 7

For the additional training of junior management assistants, the Vocational Training Division of the GDR Ministry of Industry shall conduct special training courses at the industrial schools of the people-owned enterprises and at the engineering schools.

Article 8

The department heads of people-owned enterprises or of federations of people-owned enterprises shall submit monthly reports to the personnel office of the responsible federation of people-owned enterprises on the performance of the junior management assistants assigned to them. Such reports will be submitted on or before the 10th day of the month following the report period.

Article 9

The personnel offices of the federations of people-owned enterprises shall establish and maintain card files on the progress made by junior management assistants.

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Article 10

If requested by the appropriate division of the GDR Ministry of Industry or by the personnel departments of the responsible Land Ministry of Industry, the personnel offices of the federations of people-owned enterprises shall report on the activities of the junior management assistants detailed to them.

Article 11

The personnel departments of the GDR Ministry of Industry or of the industrial ministries of the Laender shall keep a continuous check on the progress card files of the federations of the people-owned enterprises.

Article 12

The remuneration of junior management assistants shall be determined by the director general of the federation of people-owned enterprises or the manager of individual people-owned enterprises, in consultation with the wage boards, and shall be commensurate with the qualifications and performance of the individual concerned. Such remuneration shall not be less than that received by the junior management assistant in his former job.

Article 13

Junior management assistants shall be paid from the salary funds in the regular budgets.

Article 14

The directors general of the federations of people-owned enterprises shall be responsible for the implementation of this directive.

Article 15

This directive shall be effective as of 1 April 1950.

Selbmann, Minister
Ministry of Industry
Berlin, 24 March 1950

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- 3 -

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